



Seminole County Sheriff's Office

SR JUVENILE DETENTION SPECIALIST

Class Spec Code: 1050

Established Date: 12/01/2020

Last Revised Date: 11/04/2022

Effective: 11/18/2022

Salary Range

\$18.15 - \$27.23 Hourly

Bargaining Unit

N/A

EEO

EEO4-
Service/Maintenance

Occupational Group

N/A

FLSA

Non-Exempt

Benefit Code

FT BENEFITS

Physical Class

DTME

Classified Service

No

General Description

Performs generalized corrections work in the care, custody, and control of juvenile detainees at the Seminole County Juvenile Detention Center.

Typical Duties

Note: Listed functions, duties, responsibilities and skills is not intended to be all-inclusive and the employer reserves the right to assign additional responsibilities as deemed necessary for the operational efficiency of the Sheriff's Office.

Admits persons committed to the Seminole County Juvenile Detention Center; places detainees under confinement in cells or other detention areas as detected. Process and release detainees to include taking their photographs and obtaining a legible fingerprint/palm impressions utilizing appropriate equipment.

Responsible for searching detainees upon arrival to the Juvenile Detention Center and any time detainees leave their assigned area.

Exercises reasonable and/or special care or action, as the need dictates or as directed, in handling special or unusual detainees.

Searches and removes all unauthorized personal articles and contraband from detainees.

Ensures the cleanliness of the area of assigned responsibility.

Supervises and interacts with juveniles, male and female to include felons, misdemeanants, sentenced and non-sentenced detainees.

Communicates effectively and coherently with other officers and detainees using existing communications systems, and demonstrate communications skills in court and other formal settings as required.

Escorts detainees using handcuffs, body force, and other appropriate restraints.

Perform crisis intervention functions to include counseling, suicide prevention, recognizing abnormal behavior, and taking appropriate action.

Performs other duties as required or as may be necessary for the efficient and effective performance of the position functions.

Minimum Qualifications

- High School Diploma or GED
- Three (3) years continuous service at the Seminole County Sheriff's Office as a Juvenile Detention Specialist
- Must be able to complete PAR training within six (6) months of employment or assignment to this position.
- Must have Meets Standards or higher overall on recent evaluations with no verbal or written reprimands to include formal corrective action within the last three (3) years
- Must have completed sixteen (16) hours of training at the Juvenile Assessment Center
- Must have completed sixteen (16) hours of training at the Youth Services Prevention and Enforcement Center
- Must be able to perform all JDC intake and release functions, including GPS hook-ups and removals
- Must possess and maintain valid Florida Driver's License

Knowledge, Skills, Abilities & Other

Regular and prompt attendance is mandatory in the performance of an employee's duties for this position, to include scheduled work hours, and required training activities, calls for mandatory overtime needs and calls for service during times of an emergency.

Knowledge of Sheriff's Office rules and regulations as applied to juvenile detention centers.

Ability to demonstrate ethical and professional behavior; analyze information or situations; synthesize information and/or circumstances; solve problems; recall facts and/or information; describe

persons, things, and/or events; read and comprehend information; show courtesy; speak clearly; prepare written reports; maintain personal fitness; follow telephone procedures; follow intercom procedures; apply listening and comprehension skills.

Ability to appropriately wear and operate a self-contained breathing apparatus.

Ability to drive a motor vehicle in a safe and efficient manner.

Ability to work independently without constant supervision.

Ability to orally communicate effectively.
Ability to establish and maintain effective working relationships.

WORKING CONDITIONS

The work environment for this position is within the confined setting of the Juvenile Detention Center. The duties of this position are generally performed standing for extended periods of time, walking for extended periods of time, and may require the incumbent to lift up to 50 lbs. without assistance. This position involves direct inmate contact and may involve the use of force against detainees. This position generally works a shift (days or nights) with rotating days off. Incumbent may be required to drive an agency vehicle and/or transport detainees.

PHYSICAL ATTRIBUTES REQUIREMENTS

Mobility-Frequent standing and/or sitting for extended periods of time, walking for extended periods of time, stooping,

bending, climbing stairs, required to drive an agency vehicle; constant use of a computer

Lifting-Able to lift 50 pounds

Visual-Constant overall vision; constant color perception, constant eye-hand coordination; constant depth perception; frequent reading/close-up work; constant field of vision/peripheral

Dexterity-Frequent repetitive motion and reaching

Hearing/Talking-Constant requirement to hear normal speech; constant hearing on telephone and radio; ability to hear faint sounds; constant talking on telephone/radio

Emotional/Psychological- Potential contact with hostile individuals; exposure to emergency situations; may be exposed to trauma, grief and death; frequent public contact; decision-making and concentration

Special Requirements-Ability to behave respectably and with utmost integrity even when off duty. May be assigned shift work (days or nights) with rotating days off including working weekends, nights, holidays, and/or overtime; May be required to respond for any critical incident, manmade or natural

Environmental- Exposure to varied weather conditions