



Seminole County Sheriff's Office

POOL REGISTERED NURSE

Class Spec Code: 1095

Established Date: 10/15/2020

Last Revised Date: 11/18/2022

Effective: 04/17/2023

Salary Range

\$27.95 - \$41.93 Hourly

Bargaining Unit

N/A

EEO

EEO4-Professionals

Occupational Group

N/A

FLSA

Non-Exempt

Benefit Code

POOL

Physical Class

DTME

Classified Service

Yes

General Description

Performs highly specialized work providing professional nursing care to persons incarcerated in the John E. Polk Correctional Facility.

Typical Duties

Note: Listed functions, duties, responsibilities and skills is not intended to be all-inclusive and the employer reserves the right to assign additional responsibilities as deemed necessary for the operational efficiency of the Sheriff's Office.

Assesses and evaluates the condition of injured and ill inmates and employs necessary first aid measures in emergency situations within the scope of practice and licensure.

Conducts physical assessments on inmates in accordance with medical protocol.

Delegates and oversees all clinical care delivery methods and escalates to charge nurse or clinical manager when applicable.

Demonstrates the ability to assess and interpret diagnostic data relative to patient age and condition, including, but not limited to lab results, non-invasive monitoring data and interdisciplinary team notes.

Nursing practice reflects the application of knowledge and skills pertaining to all diagnoses, procedures, medications, complications, and equipment associated with unit patient population.

Supervises LPNs, CNAs, MAs on assigned shifts.

Reviews physician transcription, lab results, and medication rosters to ensure prescribed treatments are administered.

Administers medications as required. Documents encounters in the medical record using the approved SOAPE format.

Logs use of medical supplies including administered medications, needles, syringes, keys, and medical instruments.

Maintains drug, narcotic, and sharps counts in accordance with division policies and procedures.

Attends to inmate medical needs for those housed in the infirmary.

Prepares, maintains, and files medical documents as needed.

May be assigned special projects as required.

Performs other duties as assigned or as may be necessary for the efficient and effective performance of the position functions.

Minimum Qualifications

- High School Diploma/GED
- Must possess and maintain a State of Florida license as a Registered Nurse
- Must possess and maintain current licensure and CPR card, OSHA updates and CEU certification, as required for licensure
- Must possess and maintain a valid Florida Driver's License

Knowledge, Skills, Abilities & Other

Regular and prompt attendance is mandatory in the performance of an employee's duties for this position, to include scheduled work hours, and required training activities, calls for mandatory overtime needs and calls for service during times of an emergency.

Knowledge of advanced nursing methods and practices including public health and communicable diseases.

Ability to demonstrate ethical and professional behavior. Ability to solve problems. Ability to communicate effectively, both orally and in writing. Ability to follow instructions. Ability to maintain effective working relationships with superiors and the medical community. Ability to lift at least twenty-five pounds in the performance of daily duties.

WORKING CONDITIONS

The work environment for this position is within the confines of the John E. Polk Correctional Facility. This position has direct contact with inmates. The position is assigned to a day or night shift with rotating days off.

PHYSICAL ATTRIBUTES REQUIREMENTS

Mobility-Some sedentary work and some standing and walking; constant use of a computer

Lifting-Able to lift at least 25 pounds without assistance

Visual-Constant overall vision; constant eye-hand coordination; frequent reading/close-up work

Dexterity-Frequent repetitive motion and reaching

Emotional/Psychological Potential contact with hostile individuals; direct inmate contact, exposure to emergency situations; may be exposed to trauma, grief and death; frequent public contact; decision-making and concentration

Special Requirements- Ability to behave respectably and with utmost integrity even when off duty. May be required to respond for any critical incident, manmade or natural. Some assignments may require working weekends, nights, and/or occasional overtime