



Seminole County Sheriff's Office

DETENTION DEPUTY

Class Spec Code: 2070
Established Date: 10/14/2020
Last Revised Date: 01/10/2022
Effective: 11/18/2022

Salary Range

\$22.37 - \$32.58 Hourly

Bargaining Unit

N/A

EEO

EEO4-Protective Service Workers

Occupational Group

N/A

FLSA

Non-Exempt

Benefit Code

FT BENEFITS

Physical Class

PHYS

Classified Service

Yes

General Description

Performs generalized corrections work in the care, custody, and control of inmates at the John E. Polk Correctional Facility or a satellite facility.

Typical Duties

Note: Listed functions, duties, responsibilities and skills is not intended to be all-inclusive and the employer reserves the right to assign additional functions and responsibilities as deemed necessary for the operational efficiency of the Sheriff's Office.

Admits persons committed to the Correctional Facility; places inmates under confinement in cells or other Detention Areas as detected. Process and release inmates to include searching inmates upon arrival to the Correctional Facility and any time inmates leave their assigned area, searches and removes all unauthorized personal articles and contraband from all prisoners, taking their photographs and obtaining a legible set of inked fingerprint/palm impressions utilizing appropriate equipment. Exercises reasonable and/or special care or action, as the need dictates or as directed, in handling special or unusual inmates. Ensures the cleanliness of the area of assigned responsibility.

Supervises and interacts with adults, juveniles, male and female to include felons, misdemeanants, sentenced and non-sentenced inmates. Communicates effectively and coherently with other officers and inmates and demonstrates communications skills in court and other formal settings as required.

Escorts prisoners, detainees, and committed mental patients using handcuffs, body force, and other appropriate restraints.

Perform crisis intervention functions to include counseling, suicide prevention, recognizing abnormal behavior, and taking appropriate action.

DUAL CERTIFIED

Detention Deputies that are sworn in as Dual Certified will be required to facilitate any necessary arrests or detention of individuals within the scope of their job or specialized position. May be required to investigate crimes committed within a Seminole County Sheriff's Office Facility. This includes the John E. Polk correctional facility, Courthouses, Juvenile Facilities and Seminole County Probation facilities. If being utilized on a specialized enforcement team than the Dual Certified Detention Deputy may make lawful arrests and or detentions during the operational need only.

Minimum Qualifications

- High School Diploma or GED
- A citizen of the United States
- 21 years of age
- Certified or certifiable in the State of Florida
- Must not have been convicted of any felony or of a misdemeanor involving perjury or false statement, nor have received a dishonorable discharge from any of the Armed Forces of the United States
- Must possess and maintain valid Florida Driver's License

Knowledge, Skills, Abilities & Other

Regular and prompt attendance is mandatory in the performance of an employee's duties for this position, to include scheduled work hours, and required training activities, calls for mandatory overtime needs and calls for service during times of an emergency.

Knowledge of Florida Model Jail Standards and Sheriff's Office rules and regulations as applied to correctional work. Knowledge of the application of modern correctional principles and practices.

Ability to demonstrate ethical and professional behavior; analyze and synthesize information or situations; solve problems; recall facts and/or information; describe persons, things, and/or events; read and comprehend information; speak clearly; prepare written reports; print legibly; follow directions; detect smells; operate equipment; apply mathematical skills; read maps; select correct radio code for situation; operate radio equipment; follow radio procedures; attain and maintain weapons proficiency; maintain personal fitness; demonstrate firearms safety procedures; demonstrate service weapon firing; demonstrate shotgun firing; load ammunition into firearm; demonstrate chemical agent use; diagram a scene; take notes. Ability to drive a motor vehicle in a safe and efficient manner.

WORKING CONDITIONS

The work environment is mostly within the confined setting of the John E. Polk Correctional Facility, Seminole County Juvenile Facility or the Seminole County Court System. This position generally works a shift (days or nights) with rotating days off.

PHYSICAL ATTRIBUTES REQUIREMENTS

Mobility-Frequent standing for extended periods of time, walking for extended periods of time, stooping, bending, climbing stairs, may be required to drive an agency vehicle and/or transport inmates; constant use of a computer; use of a firearm

Lifting-Able to lift 50 pounds

Visual-Constant overall binocular vision; constant color perception, constant eye-hand coordination; constant depth perception; frequent reading/close-up work; constant field of vision/peripheral

Dexterity-Frequent repetitive motion and reaching

Hearing/Talking-Constant requirement to hear normal speech; constant hearing on telephone and radio; ability to hear faint sounds; constant talking on telephone/radio

Emotional/Psychological- Potential contact with hostile individuals; direct inmate contact, exposure to emergency situations; may be exposed to trauma, grief and death; frequent public contact; decision-making and concentration

Special Requirements-Ability to behave respectably and with utmost integrity even when off duty. Shift work (days or nights) with rotating days off including working weekends, nights, holidays, and/or overtime; May be required to respond for any critical incident, manmade or natural; must be able to appropriately wear and operate a self-contained breathing apparatus

Environmental-Occasional exposure to varied weather conditions