



Seminole County Sheriff's Office

CRIME LAB ANALYST, PART-TIME

Class Spec Code: 1080

Established Date: 10/14/2020

Last Revised Date: 01/19/2022

Effective: 01/19/2022

Salary Range

\$21.74 - \$34.82 Hourly

Bargaining Unit

N/A

EEO

EEO4-Professionals

Occupational Group

N/A

FLSA

Non-Exempt

Benefit Code

PT BENEFITS

Physical Class

DTME

Classified Service

Yes

General Description

Crime Scene: The analyst will be responsible for the search, recognition, collection, processing and preservation of evidence at a crime scene and within the Forensic Services Laboratory.

Latent Prints: The analyst will be responsible for analyzing and comparing latent prints and determining the results of those comparisons, as well as, conducting automated searches of latent prints.

Typical Duties

Note: Listed functions, duties, responsibilities and skills is not intended to be all-inclusive and the employer reserves the right to assign additional responsibilities as deemed necessary for the operational efficiency of the Sheriff's Office.

Performs duties within one or more of the forensic disciplines of Crime Scene, Latent Prints, Impression Evidence, and Biology Screening. (85%)

The highly specialized and technical work duties for those assigned to crime scene will include the collection, recognition, examination, preservation, documentation, preparation and/or analysis for the presence of physical evidence; the recovery of latent prints from a variety of surfaces utilizing various techniques and chemicals; the recovery of various types of forensic evidence, utilization of computer equipment and forensic software, scale diagrams, and image recovery; utilization of a variety of equipment to photograph or record scenes and attends autopsies. Duties may include the analysis, comparison, evaluation and verification of footwear impression evidence; the examination of diverse items of physical evidence for the presence of biological substances for further DNA analysis; and the examination of fired cartridge cases and cartridges from test fired handguns for entry into the NIBIN system.

The highly specialized and technical duties for those assigned to latent prints will include the analysis, comparison, evaluation and identification of latent and inked prints with known standards to identify or eliminate them as being the source, conduct automated searches in the Biometric Identification System and the Integrated Automated Fingerprint Identification System and examine diverse items of physical evidence which have been processed through mechanical and chemical means for the detection of latent prints.

Will present expert testimony in criminal courts when requested; prepares court exhibits and other duties as assigned.

Handles hazardous materials on a daily basis during the above listed duties, including but not limited to: controlled substances and illegal narcotics (including but not limited to heroin, cocaine, fentanyl), biohazardous materials (blood, semen, saliva, urine), firearms and ammunition and flammable materials.

Minimum Qualifications

- Bachelor's Degree in Forensic Science or closely related scientific field
- A Master's Degree in Forensic Science is desirable
- Must possess and maintain a valid Florida Driver's license
- Those assigned to latent prints may substitute the degree requirements with experience as a Latent Print Analyst on a two (2) year of experience for each year of education providing the training and experience meets the training requirements of the Seminole County Sheriff's Office

Knowledge, Skills, Abilities & Other

Regular and prompt attendance is mandatory in the performance of an employee's duties for this position, to include scheduled work hours, and required training activities, calls for mandatory overtime needs and calls for service during times of an emergency.

Knowledge of modern methods of criminal investigations, identification, medical terminology and death investigations. Thorough knowledge of the goals of scientific crime scene investigations and the principles of physical evidence, recognition, collection and interpretation. Knowledge of the correct procedures for providing expert testimony in court.

Those assigned to crime scene must be competent and proficient in the processing of crime scenes and in laboratory processing of physical evidence for the presence of latent prints and other types of physical evidence. Those assigned to latent prints must be proficient in the analysis, comparison, identification and elimination of latent prints with known standards and must be competent and proficient in the utilization of the Biometric Identification System and the Integrated Automated Fingerprint Identification System.

Ability to demonstrate ethical and professional behavior; analyze information or situations; synthesize information and/or circumstances problem solve and work independently in carrying out assignments to completion. Ability to recall facts and/or information; describe persons, things, and/or events. Ability to establish and maintain effective working relationships with others. Ability to read and comprehend information, speaks clearly and distinctly, and prepare written reports. Ability to take comprehensive notes and diagram scenes. Ability to work with and not be sensitive to strong chemicals and odors. Ability to use various computer software programs.

Other Necessary Requirements

WORKING CONDITIONS

The work environment is primarily a laboratory atmosphere and the analyst assigned to Crime Scene has heavy emphasis on field investigations. Analysts assigned to Crime Scene have a take home vehicle assigned to facilitate frequent after hours call outs where arriving at a crime scene within a short period of time is necessary to preserve the integrity of the crime scene. Those assigned to Latent Prints will be required to take the prints of individuals at the courthouse, correctional facility and the morgue. Work is generally performed during normal business hours although the incumbent may be required to work other hours to fulfill the needs of the position. Incumbent may be required to respond to the field and may be exposed to scenes of graphic violence with potential health hazards.

PHYSICAL ATTRIBUTES REQUIREMENTS

Mobility-Frequent standing, walking, stooping, bending, climbing stairs/ladders, driving

Lifting-Able to lift 25 pounds

Visual-Constant overall vision; color perception, eye-hand coordination; depth perception; frequent reading/close-up work

Hearing/Talking- requirement to hear normal speech; hearing on telephone and radio; talking on telephone/radio

Emotional/Psychological-Exposure to emergency situations; may be exposed to trauma, grief and death

Special Requirements- Ability to behave respectably and with utmost integrity even when off duty. May be required to respond for any critical incident, manmade or natural; frequent after hours call outs, required working weekends, nights, and/ or overtime

Environmental- Exposure to varied weather conditions, chemicals, organic compounds, biological substances and hazardous materials. These chemicals and compounds can pose a biological or health damaging risk.