

CIVIL SERVICE BOARD MINUTES

NOTE: THE MINUTES OF THE CIVIL SERVICE BOARD ARE NOT VERBATIM.

The Civil Service Board of the Seminole County Sheriff's Office met on February 7, 2023 via Microsoft Teams and at the Seminole County Sheriff's Office. The Board Members present were Chairperson Ben Newman (in person), Retired Major David Diggs (in person), Detention Deputy Taurius Burke (in person), Ms. Dawn Kraus (in person), and Lt. John Genzardi (remote). HR Director Robert Hunter (remote), Captain Ron Shaw (remote), Manager Mark Rehder (remote), Manager Christy Peters (in person), and Sr HR Analyst Shelley Curenton (in person) were present.

The meeting started with a call to order at approximately 4:04 pm with roll call.

The minutes for the previous meeting, held on December 6, 2022, were reviewed. Ms. Kraus made a motion for approval. Major Diggs seconded the motion. The minutes were unanimously approved.

Lt. Genzardi was welcomed as the newest member of the Board.

The Board held nominations for the position of Chairperson for 2023. Major Diggs nominated Mr. Newman. Deputy Burke seconded the motion. The Board unanimously selected Mr. Newman as Chairperson. Mr. Newman accepted the position.

The Board held nominations for the position of Secretary for 2023. Major Diggs nominated Deputy Burke. Ms. Kraus seconded the motion. The Board unanimously selected Deputy Burke as Secretary. Deputy Burke accepted the position.

The Communications Eligibility List was reviewed. Major Diggs inquired as to the rate of pay for the positions. Manager Peters provided the hourly rates to the Board. The position of Communications Specialist earns \$16.50 per hour. The position of Public Safety Telecommunicator I earns \$18.15 per hour. Director Hunter provided the current number of vacancies. There are currently twenty-five vacant positions with eight future vacancies. Major Diggs made a motion for approval of the eligibility list for Communications. Deputy Burke seconded the motion. The eligibility list was unanimously approved.

The Deputy Sheriff and Detention Deputy eligibility list was reviewed. Major Diggs asked about the number of applicants who do not pass the testing phase. Manager Rehder will provide that information at the next meeting. Ms. Kraus made a motion for approval of the eligibility list. Major Diggs seconded the motion. The eligibility list was unanimously approved.

The meeting schedule for 2023 was reviewed. The only noticeable conflict is July 2023 where the first Tuesday of the month falls on a holiday. The Board will discuss changing the date later.

The next meeting is scheduled for 4:00 pm on March 7, 2023.

The meeting adjourned at approximately 4:24 pm.

The minutes were prepared by Shelley Curenton and approved by the Board Secretary, Deputy Burke.